

Part – A

Data of the Institution

(data may be captured from IIQA)

1. Name of the Institution : Arts,Commerce and Science College,Arvi, Dist-Wardha-442201

- Name of the Head of the institution : Dr. H.R. Verulkar
- Designation: Principal

- Does the institution function from own campus: Yes

- Phone no./Alternate phone no.: (07157) 222070 / 222307

- Mobile no.: 9423420625

- Registered e-mail: principal_acscrv@rediffmail.com

- Alternate e-mail : iqac.acscrv@gmail.com

- Address : Talegaon Road, Arvi
- City/Town : Arvi, Dist. Wardha.

- State/UT : Maharashtra

- Pin Code : 442201

2. Institutional status:

Affiliated / Constituent:	Affiliated to Rashtrasant Tukadoji Maharaj NagpurUniversity, Nagpur
Type of Institution	Co-education
Location	Semi-urban
Financial Status	Grants-in aid/ UGC 2f and 12 (B)
Name of the Affiliating University	Rashtrasant Tukadoji Maharaj NagpurUniversity, Nagpur
Name of the IQAC Co-ordinator	Dr. Vijay Madhukar Khadse
Phone no.	(071257) 222070
Mobile	9096081340
IQAC e-mail address	iqac.acscrv@gmail.com
Alternate Email address	: principal_acscrv@rediffmail.com

3. Website address: www.acscarvi.com

Web-link of the AQAR: (Previous Academic Year):
<http://acscarvi.com/Links/AQAR%20Report%20for%202019-20.pdf>

4. Whether Academic Calendar prepared during the year? Yes

if yes, whether it is uploaded in the Institutional website: Yes

Weblink: <http://www.acscarvi.com/images/team/Academic%20Calender%202020-21.pdf>

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1 st	B	70.95(old)	2004	From: 4/11/2004 to: 3/11/2009
2 nd	B	2.29	2011	from:27/3/2011 to: 26/3/2016
3 rd	B+	2.53	2017	from:12/9/2017 to: 11/9/2022

6. Date of Establishment of IQAC: : 01/07/2005

7. Provide the list of funds by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
Arts, Commerce & Science College, Arvi	GOI scholarship	State Govt.	2020-21	2204166/-

8. Whether composition of IQAC as per latest NAAC guidelines: Yes/No: Yes

*upload latest notification of formation of www.acscarvi.com/Links/notification.pdf

9. No. of IQAC meetings held during the year: 3

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website... <http://acscarvi.com/Links/Meeting/Minutes%20of%20IQAC%20Proceedings.pdf>

Yes/No Yes

(Please upload, minutes of meetings and action taken report)

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? No

If yes, mention the amount:

Year:

11. Significant contributions made by IQAC during the current year (maximum five bullets)

- * IQAC with the collaboration of department of Hindi has organized One Day National Webinar on '*Bhartiya Sant Sahitya Ki Prasangikta*'.
- * IQAC with the collaboration department of Mathematics has organized One Day National Level Webinar on ' Universe, Blackhole ,Wormhole – A Birds Eye View'
- * . IQAC with the collaboration department of English has organized One Day National Level Webinar on ' Motivation In English Language Teaching : Techniques and Stratsregies '
- * IQAC with the collaboration woman cell and the department of Home Economics has organized One Day National Level Webinar on 'Gender Inequality, Sensetivity and Malnutrition'
- * Field projects by the departments of Economics, Histoty, and Library are completed under the supervision of IQAC.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Conference	
One Day National Webinar on ' <i>Bhartiya Sant Sahitya Ki Prasangikta</i> '.	One Day National Webinar on ' <i>Bhartiya Sant Sahitya Ki Prasangikta</i> ' was organised by the department of Hindi on 10 th Dec.2020. The webinar was successful in bringing forth the relevance of Indian saint literature in contemporary society. The webinar identified some best Indian saint litrature which stamps firmly humanity and life values. More than 500 participants benefited from this webinar.
One Day State Level Webinar on 'Role of ICT in New Education Policy'	One Day State Level Webinar on 'Role of ICT in New Education Policy' was organised by the department of Computer Science on 17 th Dec.2020. The success of Webinar lies in projecting that use of ICT can make the teaching and learning process interesting and thought provoking specially in rural area. 292 participants benefeted from this webinar.
One Day State Level Webinar on ' Scope,	The department of Botany organized One Day

<p>Objectives and Benefits of Mushroom Cultivation: A new Business Opportunity’</p>	<p>State Level Webinar on ‘ Scope, Objectives and Benefits of Mushroom Cultivation: A new Business Opportunity’ on 23 rd Dec.2020. The webinar proved advantageous to new learners and farmers for self employment with low investment and capital as mushroom is a good source of protein and vegeterien food in restaurant. The webinar inspired all 625 participants either to consume mushroom as a healthy food or cultivate it as a source of self employment.</p>
<p>One Day National Level Webinar on ‘ Universe, Blackhole ,Wormhole – A Birds Eye View’</p>	<p>The department of Mathematics organized One Day National Level Webinar on ‘ Universe, Blackhole Wormhole – A Bird’s Eye View’’ on 1 Feb 2021. The webinar successfully pointed out the need of study of Blackhole and Wormhole in the context of development of universe. The speakers focused on the changes and challenges and techniques in the study of Mathematics.</p>
<p>One Day National Level Webinar on ‘ Motivation In English Language Teaching : Techniques and Strategies ’</p>	<p>The department of English conducted One Day National Level Webinar on ‘ Motivation In English Language Teaching : Techniques and Strategies’ on 13 Feb 2021. The webinar successfully demonstrated the new apps, websites, softwares and new methods of English language teaching which enhanced teachers’ teaching quality. The webinar was attended by 161 delegates from various part of India.</p>
<p>One Day National Level Webinar on ‘Gender Inequality, Sensitivity and Malnutrition’</p>	<p>One Day National Level Webinar on ‘Gender Inequality, Sensitivity and Malnutrition’ was organized by the departments of Home Economics and Zoology in collaboarton with</p>

	<p>woman cell on 21 Feb. 2021. The webinar strongly projected the social discrimination that a transgender has to face. It made appeal to all participants to look a transgender as a human being. The webinar also made all participants aware about causes of malnutrition.</p>
<p>One Day National Level Webinar on ‘ Recent Trends in Material Science and Applications’</p>	<p>The department of Physics conducted One Day National Level Webinar on ‘One Day National Level Webinar on ‘ Recent Trends in Material Science and Applications’ on 6 March 2021. The webinar was attended by 600 delegates from various institutions of India. The webinar successfully motivated the participants for filing the patents and bringing their research from lab to market.</p>
<p>Essay Competition organized by the department of English.</p>	<p>The department of English organized essay competition for the undergraduate students. Students were given choice to submit their essays by either online or offline mode. The topics for the competition were 1. Online Learning: Advantages and Disadvantages 2. Covid -19 and its Impact on Environment 3. Covid -19 and its Impact on Students’ Life. Students had to write essay on any one topic. This competition helped students to develop their writing skill, to generate awareness about Covid-19 and to inspire them to think and to analyze the pandemic. 46 students participated in this competition.</p>
<p>Essay Competition organized by the department of Marathi</p>	<p>The department of Marathi organized ‘ <i>Mahatma Phule Smruti</i>’ Essay competition. This competition helped students to improve their knowledge about different topics and writing</p>

	skills , inculcate the universal values and ethics and learn something new about the structure of different scientific texts. 56 students participated in this competition.
University Level Essay Competition organized by the department of Economics	The department of Economics organized online essay competition on ‘ Babasaheb Ambedkar’s Economical Thoughts and its contemporary Relevance’. 53 students from entire Rashtrasant Tukadoji Maharaj Nagpur University Nagpur participated in this competition. This competition helped students to improve their knowledge about present economic of India and the ways to develop it.
Online Guest lecture on ‘ Women’s Empowerment’	This online guest lecture was organised on 8 March 2020 on women’s Day by woman cell of the college. The aim of this guest lecture was to motivate the girl students for self employment and be an enterpruner. 150 students were present at this guest lecture. The speaker Ashwini Meshram raised the need of women empowerment through education, literacy and training.
Online Book Review Competition organised by library	The Book Review Competition was organised by library on 15 Oct. 2020. The day was celebrated as Reading Inspiration Day and birth anniversary of Dr. A.P.J. Abdul Kalam. The competitions helped the college in articulating and assessing students learning outcomes. 15 students participated in this competition.
Online National Level Quiz Competition organized by the department of Chemistry.	The department of Chemistry organized the Online National Level Quiz Competition on ‘ Basic Principles of Chemistry’ on 28 the Feb, 2021. Total 133 students from various parts of

	India successfully attempted the quiz.
Birds week Celebration program organised by the Department of Zoology	Birds week Celebration program organised by the Department of Zoology during 5 Nov. to 12 Nov.2020. This program drew the attention off all students at the endangered and rare species of birds. This program strongly asserted the need of bird conservation.
Field Projects	
Field Project by the Department of History	A field project on ‘Historical Significance of Mansar Excavation was conducted by the department of History. The students participated in this project collected the information and photographs of the religious and historical places around Mansar Excavation. This project helped to understand the history of Wakatak dynasty. This project is significant documentation which has recorded the social system of Wakatak regime.
Field Project by the Department of Library	Field project on ‘ Role of Libraries in the competitive Examination Preparation with special reference to Arvi city. This project points out some recommendations regarding infrastructure of the libraries to help students preparing for competitive exams. This project is an ideal documentation to develop library as an growing organism.
Field Project by the Department of Economics	The department of Economics conducted a field project on ‘ Problems of Construction Workers in Arvi City : A Study’. This project propagates the genuine picture of workers’ life, their financial conditions and health problems. This project represents each Construction Worker who is a part and parcel infrastructural development of Arvi city.
Publications	Fulora and Physics Informer are two publications published annually by the college. Fulora which is the collection of literature by students boosted their interest in writing poems

	and articles and sharpened their analytical attitude while Physics Informer developed the scientific attitude of students and made them familiar with new inventions in the field of Physics.
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13. Whether the AQAR was placed before statutory body? Yes /No: Yes

Name of the Statutory body: College Development Committee Date of meeting(s): -01-03-2022

Date:

14. Whether institutional data submitted to AISHE: Yes/No: Yes

Year:2018-19 Date of Submission: 06/12/2018

Extended Profile of the Institution

1. Programme:

1.1 Number of courses offered by the Institution across all programs during the year

Year	2020-21
Number	03

2. Student:

2.1 Number of students during the year.

Year	2020-21
Number	1387

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

Year	2020-21
Number	521

2.3 Number of outgoing/ final year students during the year

Year	2020-21
Number	459

3. Academic:

3.1 Number of full time teachers during the year

Year	2020-21
Number	33

3.2 Number of Sanctioned posts during the year

Year	2020-21
Number	37

4. Institution:

4.1 Total number of Classrooms and Seminar halls 14_____

4.2 Total expenditure excluding salary during the year(INR in lakhs)

Year	2020-21
Expenditure	20.80

4.3 Total number of computers on campus for academic purposes: ___60_____

PART B

Criterion 1 – Curricular Aspects

Key Indicator – 1.1 Curricular Planning and Implementation

Metric No.	
1.1.1. QIM	<p><i>The Institution ensures effective curriculum delivery through a well planned and documented process</i></p> <p>Write description of initiatives in not more than 200 words</p> <p>Our College follows the curriculum prescribed by the University. Due to nationwide spread of Covid-19 the college resorted to the online mode of curriculum delivery as college followed the directives and guidelines circulated by the government and university to prevent the spread of Covid-19. By calling online meetings and maintaining social distancing at workplace we managed traditional procedure to ensure effective curriculum delivery. IQAC along with the Heads of all the Departments confirms the Academic Calendar as per the university schedule. Time table for every semester is prepared by the Time Table coordinator in consultation with the HODs and the load distribution of the faculties. The result analysis of the internal assessment is done and proper measures are incorporated to improve the performance by arranging remedial classes for the weaker students and giving additional assignments/tasks to the brighter students. Performance of the students in laboratory experiments are timely assessed and graded according to the performance indicators. Remedial classes are conducted for slow learners. Besides the use of conventional method, various other teaching methods like Quiz, Group Discussion, Demonstrations, Debates, PPT Presentations, Projects, Short Films, Industrial Visits, Open book tests, Assignments, Videos are used for effective curriculum implementation.</p> <p>File Description</p> <ul style="list-style-type: none">• Upload relevant supporting document• Link for Additional information
1.1.2. QIM	<p><i>The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)</i></p> <p>Write description in maximum of 200 words</p> <p>The college prepares academic calendar at the very out of the session. Academic calendar contains the relevant information regarding the teaching learning schedule (working days), various events to be organized, holidays, dates of internal examination , semester examination etc. The academic calendar is prepared so that teachers should know all the activities regarding continuous internal evaluation process and it is also published on website of the college. The students' academic</p>

progress is monitored regularly by adopting the strategy of continuous internal evaluation, seminars, project work, unit test and semester examinations. The review of internal assessment is taken by the Principal regularly. Every department has to submit the compliance of the academic calendar as part of their annual submissions. The teacher plans the teaching and evaluation schedule of assigned subject. The type and schedule of internal evaluation is Planned in consultation with the head of the department. The in charge of each stream compiles the academic plan submitted by the teachers and ensures that there is no overlapping of the activities in general and the Continuous Internal Evaluation in particular. Then the Academic calendar is forwarded to the IQAC. IQAC compiles the inputs received from the various departments and a comprehensive plan is prepared

File Description

- Upload relevant supporting document
- Link for Additional information

1.1.3.
QnM

Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year

Year	2020-21
Number	33

1. Academic council/BoS of Affiliating University
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Options

1. All of the above
2. Any 3 of the above
3. Any 2 of the above
4. Any 1 of the above
5. None of the above

	<p>Data requirement: (As per Data Template)</p> <ul style="list-style-type: none"> • Number of teachers participated • Name of the body in which full time teacher participated • Total number of teachers <p>Documents: Upload the scanned copies of the letters issued by the affiliating university / institutions w.r.t the activity in which the teachers are involved.</p> <p>File Description:</p> <ul style="list-style-type: none"> • Details of participation of teachers in various bodies/activities provided as a response to the metric • Any additional information
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Key Indicator- 1.2 Academic Flexibility

Metric No.					
<p>1.2.1.</p> <p>Q_nM</p>	<p><i>Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</i></p> <p>1.2.1.1. Number of Programmes in which CBCS/ Elective course system implemented.</p> <table border="1" style="margin-left: 20px;"> <tr> <td>Year</td> <td>2020-21</td> </tr> <tr> <td>Number</td> <td>00</td> </tr> </table> <p>Data Requirement: (As per Data Template)</p> <ul style="list-style-type: none"> • Name of all Programmers adopting CBCS • Name of all Programmes adopting elective course system <p>File Description (Upload)</p> <ul style="list-style-type: none"> • Any additional information • Minutes of relevant Academic Council/ BOS meetings • Institutional data in prescribed format (DataTemplate) 	Year	2020-21	Number	00
Year	2020-21				
Number	00				
<p>1.2.2.</p> <p>QnM</p>	<p><i>Number of Add on /Certificate programs offered during the year</i></p> <p><i>1.2.2.1: How many Add on /Certificate programs are added during the year.</i></p> <p><i>Data requirement for year: (As per Data Template)</i></p> <p><i>The template is combined with 1.2.3</i></p> <table border="1" style="margin-left: 20px;"> <tr> <td>Year</td> <td>2020-21</td> </tr> <tr> <td>Number</td> <td>00</td> </tr> </table> <ul style="list-style-type: none"> • <i>Names of the Add on /Certificate programs with 30 or more contact hours</i> • <i>No. of times offered during the same year</i> • <i>Total no. of students completing the course in the year</i> <p>File Description (Upload)</p> <ul style="list-style-type: none"> • <i>Any additional information</i> • <i>Brochure or any other document relating to Add on /Certificate programs</i> • <i>List of Add on /Certificate programs (Data Template)</i> 	Year	2020-21	Number	00
Year	2020-21				
Number	00				

1.2.3 Q_nM	<p><i>Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year</i></p> <p>1.2.3.1. Number of students enrolled in subject related Certificate or Add-on programs during the year</p> <table border="1" style="margin-left: 20px;"> <tr> <td>Year</td> <td>2020-21</td> </tr> <tr> <td>Number</td> <td>00</td> </tr> </table> <p>Data Requirement: (As per Data Template)</p> <ul style="list-style-type: none"> • Total number of students enrolled in certificate / Add –on programs • Total number of students across all the programs <p>File Description(Upload)</p> <ul style="list-style-type: none"> • Any additional information • Details of the students enrolled in Subjects related to certificate/Add-on programs 	Year	2020-21	Number	00
Year	2020-21				
Number	00				

Key Indicator- 1.3 Curriculum Enrichment

Metric No.	
1.3.1. Q₁M	<p><i>Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum</i></p> <p>Upload a description in maximum of 200 words.</p> <p>The curriculum contains various topics/chapters covering cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics. The college is committed to focus on these issues. Environmental Studies is a compulsory subject for all under graduate second year students . Through this course, students are sensitized to ecological and environmental issues connected with land, air, and water, with awareness on sustainable development. The college makes concerted efforts to create a congenial environment free from gender discrimination through mutual respect. Additionally, our institute organized one day national level webinar on gender equality and sensitization. Woman cell organized a guest lecture on ‘ Women’s Empowerment’ . The women’s grievance redressal Cell is involved in prevention, prohibition and redressal of the complaints regarding sexual harassment of women employee and students. The college organized birth and death anniversaries of national personalities to inculcate human values in students and staffs. Blood Donation Camp is regularly organized. NSS volunteers are sent for Disaster management so that the students get familiar with their social responsibility. NSS unit is very active and regularly arranged social activities in the college and adopted village. Ethical practices such as truthful information, facts, and</p>

	<p>unprejudiced approach are taught in content of syllabus.</p> <p>File Description (Upload)</p> <ul style="list-style-type: none"> Any additional information Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. 				
<p>1.3.2.</p> <p>Q_nM</p>	<p><i>Number of courses that include experiential learning through project work/field work/internship during the year</i></p> <p>1.3.2.1 : Number of courses that include experiential learning through project work/field work/internship during the year</p> <table border="1"> <tr> <td>Year</td> <td>2020-21</td> </tr> <tr> <td>Number</td> <td>00</td> </tr> </table> <p>Data requirement for year: (As per Data Template)</p> <ul style="list-style-type: none"> Name of the Course Details of experiential learning through project work/field work/internship Name of the Programme <p>File Description:</p> <ul style="list-style-type: none"> Any additional information Programme / Curriculum/ Syllabus of the courses Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses MoU's with relevant organizations for these courses, if any Number of courses that include experiential learning through project work/field work/internship (Data Template) 	Year	2020-21	Number	00
Year	2020-21				
Number	00				
<p>1.3.3.</p> <p>Q_nM</p>	<p><i>Number of students undertaking project work/field work/ internships</i></p> <p>1.3.3.1. Number of students undertaking project work/field work/ internships</p> <table border="1"> <tr> <td>Year</td> <td>2020-21</td> </tr> <tr> <td>Number</td> <td>31</td> </tr> </table> <p>Data Requirement : (As per Data Template)</p> <ul style="list-style-type: none"> Name of the programme No. of students undertaking project work/field work /internships <p>File Description:(Upload)</p> <ul style="list-style-type: none"> Any additional information List of programmes and number of students undertaking project work/field work/ /internships (DataTemplate) 	Year	2020-21	Number	31
Year	2020-21				
Number	31				

Key Indicator- 1.4 Feedback System

Metric No.	
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<p>1.4.1. QnM</p>	<p><i>Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders</i> <i>1) Students 2) Teachers 3) Employers 4) Alumni</i></p> <p>Options:</p> <table border="0"> <tr> <td style="vertical-align: top;"> <p>A. All of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above</p> </td> <td style="font-size: 3em; vertical-align: middle; padding: 0 10px;">}</td> <td style="vertical-align: middle;">Choose any one</td> </tr> </table> <p>Data Requirement: Report of analysis of feedback received from different stakeholders</p> <p>File Description</p> <ul style="list-style-type: none"> • URL for stakeholder feedback report • Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload) • Any additional information (Upload) <p>(Note: Data template is not applicable to this metric)</p>	<p>A. All of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above</p>	}	Choose any one
<p>A. All of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above</p>	}	Choose any one		
<p>1.4.2 QnM</p>	<p><i>Feedback process of the Institution may be classified as follows:</i></p> <p>Options:</p> <p>A. Feedback collected, analyzed and action taken and feedback available on website B. Feedback collected, analyzed and action has been taken C. Feedback collected and analyzed D. Feedback collected E. Feedback not collected</p> <p>Documents: Upload Stakeholders feedback report, Action taken report of the institute on it as stated in the minutes of the Governing Council, Syndicate, Board of Management</p> <p>File Description</p> <ul style="list-style-type: none"> • Upload any additional information • URL for feedback report <p>(Note: Data template is not applicable to this metric)</p>			

Criterion 2- Teaching- Learning and Evaluation

Key Indicator- 2.1 Student Enrolment and Profile

<p>Metric No.</p>									
<p>2.1.1. QnM</p>	<p>Enrolment Number</p> <p>Number of students admitted during the year</p> <table border="1" style="margin-left: 20px;"> <tr> <td>Year</td> <td>2020-21</td> </tr> <tr> <td>Number</td> <td>1387</td> </tr> </table> <p>2.1.1.1. Number of sanctioned seats during the year</p> <table border="1" style="margin-left: 20px;"> <tr> <td>Year</td> <td>2020-21</td> </tr> <tr> <td>Number</td> <td>1728</td> </tr> </table> <p>Data Requirement last completed academic year.</p>	Year	2020-21	Number	1387	Year	2020-21	Number	1728
Year	2020-21								
Number	1387								
Year	2020-21								
Number	1728								

	<ul style="list-style-type: none"> • Total number of Students admitted • Total number of Sanctioned seats <p>File Description:</p> <ul style="list-style-type: none"> • Any additional information • Institutional data in prescribed format 				
2.1.2. Q _n M	<p><i>Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)</i></p> <p>2.1.2.1. Number of actual students admitted from the reserved categories during the year</p> <table border="1"> <tr> <td>Year</td> <td>2020-21</td> </tr> <tr> <td>Number</td> <td>1728</td> </tr> </table> <p>Data requirement for year: (As per Data Template)</p> <ul style="list-style-type: none"> • Number of Students admitted from the reserved category • Total number of seats earmarked for reserved category as per GOI or State government rule <p>File Description: (Upload)</p> <ul style="list-style-type: none"> • Any additional information • Number of seats filled against seats reserved (Data Template) 	Year	2020-21	Number	1728
Year	2020-21				
Number	1728				

Key Indicator- 2.2. Catering to Student Diversity

Metric No.	
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2.2.1. QIM *The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners*

Write description in maximum of 200 words

The college assesses the learning levels of the students in two ways at the time of the commencement of the programme. First :Students enrolled in various disciplines are identified as slow and advanced learners based on their +2 marks. Second: Bridge Courses are conducted at the entry level for the students by every subject teacher to lift the students to the level of higher education. This helps to identify the slow learners advanced learners. Bridge Course helps students to enable them to cope with the curriculum of higher education. The college runs mentor scheme as a base for monitoring the future progress of the students. Remedial Classes are conducted with an aim to improve the academic performance of the slow learners. This practice helps the struggling learners to improve subject knowledge and helps them catch up into their peers. Participation of slow learners in the extra-curricular activities is also encouraged. Academic and personal counseling are given to the slow learners by the tutor, mentor and the counseling cell. We have special policy for advanced learners. The faculty provide simple and standard lecture notes/course materials to the advanced learners .

File Description

- Past link for additional Information
- Upload any additional information

2.2.2.	Student- Full time teacher ratio (Data for the latest completed academic year)	
Q_nM	Year	2020-21
	Number of Students	1728
	Number of teachers	33
Data requirement:		
<ul style="list-style-type: none"> • Total number of Students enrolled in the Institution • Total number of full time teachers in the Institution 		
Formula: Students: teachers		
File Description (Upload)		
<ul style="list-style-type: none"> • Any additional information 		
(Note: Data template is not applicable to this metric)		

Key Indicator- 2.3. Teaching- Learning Process

Metri c No.	
2.3.1.	<p>Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences</p> <p>QIM</p> <p>Upload a description in maximum of 200 words</p> <p>To make teaching-learning process student centric our teachers adopted many methods. This include lecture method, interactive method, project and field work method.</p> <p>Project methods: The field project promotes a conceptual understanding of concepts by bridging the gap between the classroom and the real world. As per the requirement of syllabi, the project work is done. Field Projects are conducted by History, Economics and Library departments.</p> <p>Interactive methods: Interactive method is able to arouse the students' interest, This method allows sharing information, receiving feedback. Our faculty adopt this method for motivating student participation in group discussion, subject quiz, discussion and questions and answers on current affairs, etc.</p> <p>ICT enabled teaching : This includes ICT enabled class rooms with LCD, Language Lab, Smart Class rooms, etc. Our faculty provides students you tube links of educational video of their own and others. The college developed lecture capturing set up to impart education online.</p> <p>E-notes , e-books and e- journals are available in library.</p> <p>Experiential learning: Experimental/Laboratory method is used in science subjects. Students verify the facts and laws of the subject with the help of experiments.</p>

Organizing competition: Various competitions like student seminar, quiz, essay, poetry, poster, book review are organized by our college to enhance the learning experience.

File Description:

- Upload any additional information
- Link for additional information

2.3.2.

Teachers use ICT enabled tools for effective teaching-learning process.

Write description in maximum of 200 words

Q1M

All faculty members use online education resources, social networking sites, blended learning platforms like google classroom ,teachmint to effectively deliver teaching and provide enhanced learning experience to the students. ICT has proved itself a boon for students and teachers in the vital time of widespread of covid-19. The department of computer science has lecture capturing set up installed. After video recording of a lecture by faculty it is immediately flashed upon college website and link of the same is shared with students on social media like whats app.

ICT tools used by the faculty

Smart class rooms- The college has four well-equipped smart classrooms which are used for screening educational movies, documentaries and for making power point presentations.

Language Lab : English language teachers have been using this technological aids to enhance teaching and learning.

Online Teaching: Zoom, Google Meet, Google classroom, Teachmint were some of the software and apps which our faculty used for online teaching. We formed whats App groups of each class.

You tube link of video lecture of our faculty was circulated among students. Some of the teachers provide e-notes to students. We have 164300 e-books and 6000+ e-journals in library which are accessible to students of our college through Enlist service provider.

File Description

- Upload any additional information
- Provide link for webpage describing the ICT enabled tools for effective teaching-learning process.

2.3.3.

Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

Q_nM

2.3.3.1. Number of mentors Number of students assigned to each Mentor

Year	2020-21
Number of mentors	Nil

Formula: Mentor : Mentee

File Description

- Upload, number of students enrolled and full time teachers on roll.
- Circulars pertaining to assigning mentors to mentees
- mentor/mentee ratio

(Note: Data template is not applicable to this metric)

Key Indicator- 2.4 Teacher Profile and Quality

Metric No.					
2.4.1. Q _n M	<p><i>Number of full time teachers against sanctioned posts during the year</i></p> <table border="1" style="margin-left: 20px;"> <tr> <td style="text-align: center;">Year</td> <td style="text-align: center;">2020-21</td> </tr> <tr> <td style="text-align: center;">Number</td> <td style="text-align: center;">28</td> </tr> </table> <p>Data requirement for year (As per Data Template)</p> <ul style="list-style-type: none"> • Number of full time teachers • Number of sanctioned posts <p>File Description (Upload)</p> <ul style="list-style-type: none"> • full time teachers and sanctioned posts for year(DataTemplate) • Any additional information • List of the faculty members authenticated by the Head of HEI 	Year	2020-21	Number	28
Year	2020-21				
Number	28				
2.4.2. Q _n M	<p><i>Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Super speciality / D.Sc. / D.Litt. during the year(consider only highest degree for count)</i></p> <p><i>D.N.B 2.4.2.1. Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.C Super speciality / D.Sc. / D.Litt. during the year</i></p> <table border="1" style="margin-left: 20px;"> <tr> <td style="text-align: center;">Year</td> <td style="text-align: center;">2020-21</td> </tr> <tr> <td style="text-align: center;">Number</td> <td style="text-align: center;">22</td> </tr> </table> <p>Data requirement for year: (As per Data Template)</p> <ul style="list-style-type: none"> • Number of full time teachers with PhD./ D.M. / M.Ch. / D.N.B Super speciality / D.Sc. /D.Litt. • Total number of full time teachers <p>File Description (Upload)</p> <ul style="list-style-type: none"> • Any additional information • List of number of full time teachers with <i>Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt.</i> and number of full time teachers for year(Data Template) 	Year	2020-21	Number	22
Year	2020-21				
Number	22				
2.4.3. Q _n M	<p><i>Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)</i></p> <p>2.4.3.1 : Total experience of full-time teachers</p> <table border="1" style="margin-left: 20px;"> <tr> <td style="text-align: center;">Year</td> <td style="text-align: center;">2020-21</td> </tr> <tr> <td style="text-align: center;">Number</td> <td style="text-align: center;">477 yrs</td> </tr> </table> <p>Data requirement for year (As per Data Template)</p> <ul style="list-style-type: none"> • Name and Number of full time teachers with years of teaching experiences <p>File Description: (Upload)</p> <ul style="list-style-type: none"> • Any additional information • List of Teachers including their PAN, designation, dept. and experience details(Data Template) 	Year	2020-21	Number	477 yrs
Year	2020-21				
Number	477 yrs				

Key Indicator- 2.5. Evaluation Process and Reforms

Metric No.	

<p>2.5.1. Q_iM</p>	<p><i>Mechanism of internal assessment is transparent and robust in terms of frequency and mode</i></p> <p>The college has special internal assessment committee. College follows rules and guidelines of affiliated University, regarding the assessment and evaluation process of performance of students. The internal assessment is carried out in a systematic manner for theory courses, laboratory courses, seminars, and project. The plan of internal assessment is included in academic calendar which is prepared at the beginning of each session and is made available on the college website and notice-boards of the departments. Thus, students know about the dates of unit tests, submission of assignments well in advance. For theory sessional assessment the question papers are prepared at the department level with reference to old question paper/question bank/book followed by faculty members. Assignments are allocated at the end of the each session by faculty teaching the subject. The internal marks of university level exams are given to students on the base of students' performance in assignment and viva voce. Answer sheets and assignments are evaluated and checked and they are shown to the students so that they may raise grievance if they have. Their grievances are immediately redressed by the committee. The college has special policy for online unit test and assignment. During the time of lockdown only the online tests were feasible.</p> <p>Upload a description not more than 200 words File Description:</p> <ul style="list-style-type: none"> • Any additional information • Link for additional information
<p>2.5.2. Q_iM</p>	<p><i>Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient</i></p> <p>The college has an examination committee. The college has a well organized mechanism for Redressal of examination related grievances. The student can approach the Teachers, College Examination committee and Principal to redress the examination related grievance as per the requirement and jurisdiction of the grievance. At the college level, the evaluation work is done for the unit test and assignment. If any student feels that the marks given to him in any test are not just, he or she can ask to the teacher of the subject for revaluation . If there is change in score, it is corrected by internal examination committee of the college. College has to declare final revaluation result within fifteen days. Internal examination committee itself looks after the complaints or grievances related to unit tests and term examination. The students have the freedom to use the suggestion box to put in the note of dissatisfaction with the internal examination mechanism. The</p>

	<p>principal and in charge of faculty keeps an eye on the overall procedure by conducting the periodical meeting with the internal examination committee. Grievances regarding university examinations are forwarded to the University Grievances Committee. Students who were not satisfied with their marks at the University examinations can apply for Revaluation/ Reassessment to the University. The Institution follows the University policy.</p> <p>Upload a description not more than 200 words</p> <p>File Description:</p> <ul style="list-style-type: none"> • Any additional information • Link for additional information
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Key Indicator- 2.6 Student Performance and Learning Outcome

Metric No.	
2.6.1. Q1M	<p><i>Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.</i></p> <p>Describe Course Outcomes (COs) for all courses and mechanism of communication within a minimum of 200 characters and maximum of 200 words</p> <p>Course Outcomes are framed for all courses in the program during the commencement of the session which includes various levels like:</p> <ol style="list-style-type: none"> 1. Acquiring the knowledge with facts and figures concerned with the subject 2. Understanding the basic concepts, fundamental principles, and various theories 3. Realizing the importance of subject in terms of aesthetic, mental, moral, intellectual development of an individual 4. Gaining the analytical ability to analyze 5. Realizing that the pursuit of knowledge is a lifelong process 6. Evaluating and applying values in real life 7. Creating problem solving ability . <p>Mechanism of Communication of Course Outcomes among faculty, staff, and students</p> <ul style="list-style-type: none"> • The principal in his welcome address apprises the students with the outcomes of each course before the commencement of the subject. • A small booklets of COs are kept in library, common room and in staff room.

	<ul style="list-style-type: none"> • COs are included in the prescribed syllabus. • It is displayed in Institution Website • Points in Cos are discussed in Alumni meet and feedbacks are taken from them to ensure whether the outcomes are met. • During Parents-teachers meet the points are discussed and suggestions from parents are taken. <p>File Description:</p> <ul style="list-style-type: none"> • Upload any additional information • Past link for Additional information • Upload COs for all courses (exemplars from Glossary)
<p>2.6.2. Q_iM</p>	<p><i>Attainment of Programme outcomes and course outcomes are evaluated by the institution.</i></p> <p>Describe the method of measuring the level of attainment of POs , PSOs and COs in not more than 200 words</p> <p>The college has adopted direct and indirect methods for the Measurement of attainment of POs, PSOs and COs. Internal assessment is done regularly to mark the attainment of POs, PSOs and COs . Class unit tests are conducted by the teachers and after valuation the analysis is done. Through the seminars and group discussions, the thinking process of the students is also assessed and the skills and knowledge is tested. Home assignments and classroom assignments are given to the students in all UG classes. The viva voce and assignment assessment help to measure the attainment of programme specific outcomes. Some activities like quiz competition are also held which makes the institution know about the knowledge and information of the students. Via Co-curricular activities also behavioral outcome of the students are assessed. Analysis of students’ performance in internal tests is done. Maximum 20 marks are allotted on internal examination and 5 marks on overall performance of the students which is added to their result. Analysis of terminal exam results is also done. After the analysis, strategy for improvement is made and implemented. All the assessments are analyzed regularly. The analysis of students’ performance in semester/annual examination is done to know the levels of attainment of POs, PSOs and COs.</p> <p>File Description:</p> <ul style="list-style-type: none"> • Upload any additional information • Paste link for Additional information

2.6.3.	<i>Pass percentage of Students during the year</i>						
Q_nM	<p>2.6.3.1. Total number of final year students who passed the university examination during the year</p> <p>2.6.3.2. Total number of final year students who appeared for the university examination during the year</p> <table border="1" style="margin-left: 20px;"> <tr> <th colspan="2" style="text-align: center;">Previous completed academic year</th> </tr> <tr> <td>Number of students appeared</td> <td style="text-align: center;">439</td> </tr> <tr> <td>Number of students passed</td> <td style="text-align: center;">415</td> </tr> </table> <p>Data Requirement (As per Data Template)</p> <ul style="list-style-type: none"> • Programme code • Name of the Programme • Number of Students appeared • Number of Students passed • Pass percentage <p>File Description</p> <ul style="list-style-type: none"> • Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) • Upload any additional information • Paste link for the annual report 	Previous completed academic year		Number of students appeared	439	Number of students passed	415
Previous completed academic year							
Number of students appeared	439						
Number of students passed	415						

Key Indicator- 2.7 Student Satisfaction Survey

Metric No.	Link of survey will be pasted.
2.7.1 Q_nM	<i>Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)</i>

Criterion3- Research, Innovations and Extension

Key Indicator 3.1- Resource Mobilization for Research

Metric No.	
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<p>3.1.1. Q_nM</p>	<p><i>Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</i> 3.1.1.1: Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</p> <table border="1" data-bbox="328 338 820 450"> <tr> <td>Year</td> <td>2020-21</td> </tr> <tr> <td>(INR in Lakhs):</td> <td>00</td> </tr> </table> <p>Data requirement for year: (As per Data Template)</p> <ul style="list-style-type: none"> • Name of the Project/Endowments • Name of the Principal Investigator • Department of Principal Investigator • Year of Award • Funds provided • Duration of the project • Name of the Project/Endowments <p>File Description(Upload)</p> <ul style="list-style-type: none"> • Any additional information • e-copies of the grant award letters for sponsored research projects /endowments • List of endowments / projects with details of grants(Data Template) 	Year	2020-21	(INR in Lakhs):	00
Year	2020-21				
(INR in Lakhs):	00				
<p>3.1.2 Q_nM</p>	<p><i>Number of departments having Research projects funded by government and non government agencies during the year</i> 3.1.2.1: Number of departments having Research projects funded by government and non-government agencies during the year</p> <table border="1" data-bbox="328 1137 740 1211"> <tr> <td>Year</td> <td>2020-21</td> </tr> <tr> <td>(INR inLakhs):</td> <td>00</td> </tr> </table> <p>Data requirement for year: (As per Data Template)</p> <ul style="list-style-type: none"> • Name of Principal Investigator • Duration of project • Name of the research project • Amount / Fund received • Name of funding agency • Year of sanction • Department of recipient <p>File Description(Upload)</p> <ul style="list-style-type: none"> • List of research projects and funding details(DataTemplate) • Any additional information • Supporting document from Funding Agency • Paste link to funding agency website 	Year	2020-21	(INR inLakhs):	00
Year	2020-21				
(INR inLakhs):	00				

3.1.3 QnM	<p>Number of Seminars/conferences/workshops conducted by the institution during the year</p> <p>3.1.3.1: Total number of Seminars/conferences/workshops conducted by the institution during the year</p> <table border="1"> <tr> <td>Year</td> <td>2020-21</td> </tr> <tr> <td>Number of teachers</td> <td>07</td> </tr> </table> <p>Data Requirements: (As per Data Template)</p> <ul style="list-style-type: none"> • Name of the workshops /seminars • Number of Participants • Date (From-to) • Link to the activity report on the website <p>File Description(Upload)</p> <ul style="list-style-type: none"> • Report of the event • Any additional information • List of workshops/seminars during last 5 years (DataTemplate) 	Year	2020-21	Number of teachers	07
Year	2020-21				
Number of teachers	07				

Key Indicator 3.2- Research Publication and Awards

Metric No.					
3.2.1. QnM	<p><i>Number of papers published per teacher in the Journals notified on UGC website during the year</i></p> <p>3.2.1.1. Number of research papers in the Journals notified on UGC website during the year</p> <table border="1"> <tr> <td>Year</td> <td></td> </tr> <tr> <td>Number</td> <td></td> </tr> </table> <p>Data Requirement: (As per Data Template)</p> <ul style="list-style-type: none"> • Title of paper • Name of the author/s • Department of the teacher • Name of journal • Year of publication • ISBN/ISS Number <p>File Description (Upload)</p> <ul style="list-style-type: none"> • Any additional information • List of research papers by title, author, department, name and year of publication (Data Template) 	Year		Number	
Year					
Number					

3.2.2. QnM	<p><i>Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year</i></p> <p>3.2.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year</p> <table border="1" style="margin-left: 20px;"> <tr> <td style="width: 100px;">Year</td> <td></td> </tr> <tr> <td>Number</td> <td></td> </tr> </table> <p>Data requirement for year: (As per Data Template)</p> <ul style="list-style-type: none"> • Name of the teacher: Title of the paper Title of the book published: Name of the author/s : Title of the proceedings of the conference • Name of the publisher: National/International • National/international : ISBN/ISSN number of the proceedings • Year of publication: <p>File Description: (Upload)</p> <ul style="list-style-type: none"> • Any additional information • List books and chapters edited volumes/ books published (Data Template) 	Year		Number	
Year					
Number					

Key Indicator 3.3- Extension Activities

Metric No.	
3.3.1. QnM	<p><i>Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year</i></p> <p>Describe the impact of extension activities in sensitizing students to social issues and holistic development within a maximum of 200 words.</p> <p>As part of the extension activities, the NSS unit and other departments of Arts, Commerce and Science College came forward to foster community pride and raise the morale of people during the time of Corona Pandemic. The NSS unit in collaboration with local municipal corporation participated in survey of Corona affected people in local community. The students and teachers visited every house and collected the data of corona affected people and submitted to local government body. Four faculty members actively participated in this survey. The students of NSS distributed the masks among the people to prevent the widespread of corona. The students enthusiastically participated in mask distribution drive keeping up the spirit of humanitarianism. Our faculty raised fund to help Corona affected people. A local NGO started community kitchen to feed the people who are admitted in hospital. Our faculty members also helped this NGO to provide quality food to corona affected people.</p>

	<p>File Description:</p> <ul style="list-style-type: none"> • Paste link for additional information • Upload any additional information 				
<p>3.3.2. QnM</p>	<p><i>Number of awards and recognitions received for extension activities from government / government recognized bodies during the year</i></p> <p>3.3.2.1. Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year.</p> <table border="1" data-bbox="344 831 687 909"> <tr> <td>Year</td> <td>2020-21</td> </tr> <tr> <td>Number</td> <td>00</td> </tr> </table> <p>Data requirement for year: (As per Data Template)</p> <ul style="list-style-type: none"> • Name of the activity • Name of the Award/recognition • Name of the Awarding government/ government recognized bodies • Year of the Award <p>File Description: (Upload)</p> <ul style="list-style-type: none"> • Any additional information • Number of awards for extension activities in last 5 year(Data Template) • e-copy of the award letters 	Year	2020-21	Number	00
Year	2020-21				
Number	00				
<p>3.3.3. QnM</p>	<p><i>Number of extension and outreach programs conducted by the institution through NSS/NCC/Government and Government recognized bodies during the year</i></p> <p>3.3.3.1. Total Number of extension and outreach programs conducted by the institution through NSS/NCC/Government and Government recognized bodies during the year</p> <table border="1" data-bbox="325 1543 636 1621"> <tr> <td>Year</td> <td>2020-21</td> </tr> <tr> <td>Number</td> <td>02</td> </tr> </table> <p>Data Requirements (during the year)(As per Data Template)</p> <ul style="list-style-type: none"> • Name and number of the extension and outreach Programmes • Name of the collaborating agency: Non-government, industry, community with contact details <p>File Description (Upload)</p> <ul style="list-style-type: none"> • Reports of the event organized • Any additional information • Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template) 	Year	2020-21	Number	02
Year	2020-21				
Number	02				

3.3.4. *Number of students participating in extension activities at 3.3.3. above during the year*

QnM

3.4.4.1. Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

Year	2020-21
Number	190

Data Requirements for last (during the year)(As per Data Template)

- Name of the activity
- Name of the scheme
- Year of the activity
- Number of teachers participating in such activities
- Number of students participating in such activities

File Description:

- Report of the event
- Any additional information
- Number of students participating in extension activities with Govt. or NGO etc (Data Template)

Key Indicators 3.4 – Collaboration (20)

Metric No.					
3.4.1. QnM	<p>The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year</p> <table border="1" style="margin-left: 20px;"> <tr> <td style="text-align: center;">Year</td> <td style="text-align: center;">2020-21</td> </tr> <tr> <td style="text-align: center;">Number</td> <td style="text-align: center;">00</td> </tr> </table> <ul style="list-style-type: none"> • Number of linkages for faculty exchange, student exchange, internship, field trip, on-the- job training, research etc during the year <p>Data Requirements:(during the year)(As per Data Template)</p> <ul style="list-style-type: none"> • Title of the linkage • Name of the partnering institution /industry/research lab with contact details • Year of commencement • Duration(From-To) • Nature of linkage <p>File Description: (Upload)</p> <ul style="list-style-type: none"> • e-copies of linkage related Document • Any additional information <p style="margin-left: 40px;">Details of linkages with institutions/industries for internship (DataTemplate)</p>	Year	2020-21	Number	00
Year	2020-21				
Number	00				
3.4.2. QnM	<p><i>Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year</i></p> <p>3.4.2.1. Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year</p> <table border="1" style="margin-left: 20px;"> <tr> <td style="text-align: center;">Year</td> <td style="text-align: center;">2020-21</td> </tr> <tr> <td style="text-align: center;">Number</td> <td style="text-align: center;">00</td> </tr> </table> <p>Data requirement for year : (As per Data Template)</p> <ul style="list-style-type: none"> • Organization with which MoU’s signed • Name of the institution/industry/corporate house • Year of signing MoU • Duration • List the actual activities under each MoU • Number of students/teachers participating under MoUs <p>File Description:</p> <ul style="list-style-type: none"> • e-Copies of the MoUs with institution./ industry/corporate houses • Any additional information • Details of functional MoUs with institutions of national, international importance, other universities etc during the year 	Year	2020-21	Number	00
Year	2020-21				
Number	00				

Criterion 4 - Infrastructure and Learning Resources

Key Indicator – 4.1 Physical Facilities

Metric No.	
<p>4.1.1. QIM</p>	<p><i>The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.</i></p> <p>Describe the adequacy of infrastructure and physical facilities for teaching –learning as per the minimum specified requirement by statutory bodies within a maximum 200 words</p> <p>Our College has well established system procedure for maintenance and utilization of available supporting facilities.</p> <p>Language Lab, Library, ICT enabled Smart Classrooms and Browsing facility has boosted the teaching learning process.</p> <p>The support facilities including laboratories, classrooms and computers, indoor sport stadium, gymnasium, students store, huge playground, water filter etc. are made available for the students .</p> <ul style="list-style-type: none"> • Any issue regarding above academic and support facilities are discussed and resolved by handing it over to concerned committee. . • The computers are monitored and maintained time to time. The software updates and ICT tool and internet related problems are resolved from the respective service providers. •The library has an advisory committee of 5 members and the coordinator, and Secretary. Library staff takes the feedback from students to make library a resource of learning. • The college administration always supports to give students the best sports facilities. So, we purchased some sports game kits, like for cricket, volleyball, badminton, Chess etc.. Parking facility is available for students and staff. 24x7 water supply by the municipal council is available at college and also we have own water resource. Sufficient water storage facility is available. All laboratories are provided with standard equipment. <p>File Description:</p> <ul style="list-style-type: none"> • Upload any additional information • Paste link for additional information
<p>4.1.2. QIM</p>	<p><i>The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.</i></p> <p>Describe the adequacy of facilities for sports, games and cultural activities which include specification about area/size, year of establishment and user rate within a maximum of 200 words</p> <p>Our Management believes in the all-round development of our students. Our college provide good support and encouragement for the students to participate in sports and culture activities simultaneously and thus they are awarded and rewarded accordingly. Our college having a well maintained campus spread over 5 acres of land . We have a spacious and well equipped Sports indoor stadium , where pupils can play in door games</p>

like table tennis, chess, caroms , badminton etc., We have a Yoga Class room where students and faculty members do meditate and even practice yoga. College teams are formed to take part in state level and University level competitions and other intercollegiate competitions. Sports event competitions are conducted at the college level in an academic year and the winners are awarded and rewarded accordingly. The outdoor games such as badminton, volley ball, cricket, kabaddi, etc., are well practiced and played by the students.

Cultural Activities: Students are very much encouraged to participate in the cultural events held in the college like, Annual Sports Day, Annual Day etc., to exhibit cultural talents. Students are even sent to other colleges for intercollegiate competitions like dances, skits, mimicries etc., We have cultural Committees to enhance the hidden talent of the students. Cultural Committee and Sports and Games Committee play an excellent role for over all development of the student’s community.

File Description

- Upload any additional information
- Paste link for additional information

4.1.3. *Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.*

QnM 4.1.3.1 : Number of classrooms and seminar halls with ICT facilities

Year	2020-21
Number of Classrooms	06

Data Requirements: (As per Data Template)

- Number of classrooms with LCD facilities
- Number of classrooms with Wi-Fi/LAN facilities
- Number of smart classrooms
- Number of classrooms with LMS facilities
- Number of seminar halls with ICT facilities

File Description

- Upload any additional information
- Paste link for additional information
- Upload Number of classrooms and seminar halls with ICT enabled facilities (DataTemplate)

4.1.4.	<i>Expenditure, excluding salary for infrastructure augmentation during the year(INR in Lakhs)</i>				
Q_nM	4.1.4.1.Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)				
	<table border="1"> <tr> <td>Year</td> <td>2020-21</td> </tr> <tr> <td>(INR in Lakhs)</td> <td>20.8</td> </tr> </table>	Year	2020-21	(INR in Lakhs)	20.8
Year	2020-21				
(INR in Lakhs)	20.8				
	Data Requirements : (during the year)(As per Data Template)				
	<ul style="list-style-type: none"> • Expenditure for infrastructure augmentation • Total expenditure excluding salary 				
	File Description:				
	<ul style="list-style-type: none"> • Upload any additional information • Upload audited utilization statements • Upload Details of budget allocation, excluding salary during the year(DataTemplate) 				

Key Indicator – 4.2 Library as a learning Resource

Metric No.	
4.2.1.	Library is automated using Integrated Library Management System (ILMS)
Q₁M	<p>Data requirement for year: Upload a description of library with,</p> <ul style="list-style-type: none"> • Name of ILMS software • Nature of automation (fully or partially) • Version • Year of Automation <p>The library of college is integrated knowledge resource center comprising, with nearly 36 thousand books, periodicals, reference books, national and international journals and CD-ROMs. It is automated with Integrated Library Management System (ILMS) computerized with Cloud Based LIBMAN Software. The library is partially automated. The college Library building is centrally located and maintains the right atmosphere for learning. Library buildings have provision for both individual and group studies. Adequate space is provided for browsing and relaxed reading. It subscribes 30 journals of national and international repute, along with magazines and newspapers for general reading. The library also houses rich reference Collection viz., Encyclopedias Britannica, Year Books, Atlases etc.. The Library holdings also include dissertations, doctoral theses and project reports on various subjects. The library also provides access to Internet as well as CD/DVD based electronic resources. Provision has also been made to allow downloading/printing of material from these resources. It has excellent ICT infrastructure with adequate bandwidth for fast and seamless access to Internet. Initiatives taken by the library, are the following : 1. download and printout facility 2. Reprographic facilities. 3. Organization of Book Exhibitions/Display of new books. 4. Proper system of feedback from users to improve library services.</p>

	<p>File Description:</p> <ul style="list-style-type: none"> • Upload any additional information • Paste link for Additional Information 				
<p>4.2.2. QnM</p>	<p><i>The institution has subscription for the following e-resources</i></p> <ol style="list-style-type: none"> 1. e-journals 2. e-Shodh Sindhu 3. Shodhganga Membership 4. e-books 5. Databases 6. Remote access toe-resources <p>Options:</p> <ol style="list-style-type: none"> A. Any 4 or more of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above <p>Data requirement for year: (As per Data Template)</p> <ul style="list-style-type: none"> • Details of membership: • Details of subscription: <p>File Description:</p> <ul style="list-style-type: none"> • Upload any additional information • Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) 				
<p>4.2.3 QnM</p>	<p><i>Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)</i></p> <p>4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)</p> <table border="1" data-bbox="347 1429 735 1541"> <tr> <td>Year</td> <td>2020-21</td> </tr> <tr> <td>(INR in Lakhs)</td> <td>1.78</td> </tr> </table> <p>Data requirement for year: (As per Data Template)</p> <ul style="list-style-type: none"> • Expenditure on the purchase of books/e-books • Expenditure on the purchase of journals/e-journals in during the year • Year of Expenditure: <p>File Description (Upload)</p> <ul style="list-style-type: none"> • Any additional information • Audited statements of accounts • Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) 	Year	2020-21	(INR in Lakhs)	1.78
Year	2020-21				
(INR in Lakhs)	1.78				

<p>4.2.4 QnM</p>	<p><i>Number per day usage of library by teachers and students (foot falls and login data for online access)(Data for the latest completed academic year)</i></p> <p>4.2.4.1 Number of teachers and students using library per day over last one year</p> <p>Data Requirement</p> <ul style="list-style-type: none"> • Upload last page of accession register details • Method of computing per day usage of library • Number of users using library through e-access • Number of physical users accessing library <p>File Description(Upload)</p> <ul style="list-style-type: none"> • Any additional information • Details of library usage by teachers and students <p>The HEI is requested to calculate the teachers and students usage library per day. Average usage of the library by the college = Total no. of teachers & students in each day for all working days / Total no. of working days</p> <p>(Note: Data template is not applicable to this metric)</p>
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Key Indicator- 4.3 IT Infrastructure

Metric No.	
<p>4.3.1. Q_iM</p>	<p><i>Institution frequently updates its IT facilities including Wi-Fi</i></p> <p>Describe IT facilities including Wi-Fi with date and nature of updating within a maximum of 200 words</p> <p>The college has well developed system for providing IT facilities – 1. There are 4 classrooms equipped with ICT facilities. 2. The hardware and software purchase , maintenance , updating, Internet, Wi-fi, networking is done through the service provider “ Param’s Incorporation, Arvi. 3. College website is monitored and updated from time to time by the IQAC . 4. The administrative section and Library have Wi-fi facility with the speed of 8 MBPS. 5. We have LAN network in administrative section and Language Lab. The language lab has twenty computers which are equipped with ETNL software. 6. The computer department monitors the functioning of IT facility of college. Video recording set up is available in computer department for staff to record their video of teaching so that they could share their study material to students through social media and You Tube. This could help all teachers to continue teaching even in the time of spread of Covid-19. 7. The entire premises of college is under the surveillance of CCTV cameras. The college Library is automated with Integrated Library Management System (ILMS) computerized with Cloud Based LIBMAN Software.</p> <p>File Description</p> <ul style="list-style-type: none"> • Upload any additional information • Paste link for additional information

<p>4.3.2. QnM</p>	<p><i>Student – Computer ratio</i> Number of students : Number of Computers Data Requirements: <ul style="list-style-type: none"> • Number of computers in working condition - 60 • Total Number of students File Description <ul style="list-style-type: none"> • Upload any additional information • Student – computer ratio (Note: Data template is not applicable to this metric)</p>
<p>4.3.3. QnM</p>	<p><i>Bandwidth of internet connection in the Institution</i> Options: A. \geq 50MBPS B. 30 - 50MBPS C. 10 - 30MBPS D. 10 - 5MBPS E. $<$ 5MBPS Data Requirement: <ul style="list-style-type: none"> • Available internet band width File Description <ul style="list-style-type: none"> • Upload any additional Information • Details of available bandwidth of internet connection in the Institution (Note: Data template is not applicable to this metric)</p>

Key Indicator – 4.4 Maintenance of Campus Infrastructure

<p>Metric No.</p>					
<p>4.4.1 QnM</p>	<p><i>Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year(INR in Lakhs)</i> 4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)</p> <table border="1" data-bbox="325 1339 783 1417"> <tr> <td>Year</td> <td></td> </tr> <tr> <td>(INR in Lakhs)</td> <td>20.8</td> </tr> </table> <p>Data Requirement : (As per Data Template in Section B)</p> <ul style="list-style-type: none"> • Non salary expenditure incurred • Expenditure incurred on maintenance of campus infrastructure File Description: <ul style="list-style-type: none"> • Upload any additional information • Audited statements of accounts. • Details about assigned budget and expenditure on physical facilities and academic support facilities (DataTemplates) 	Year		(INR in Lakhs)	20.8
Year					
(INR in Lakhs)	20.8				
<p>4.4.2. Q_iM</p>	<p><i>There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.</i> Describe policy details of systems and procedures for maintaining and utilizing physical, academic and support facilities on the website within a maximum of 200 words</p> <p>Procedure for maintenance and utilization of available supporting facilities</p>				

- The review of all academic and support facilities is taken in monthly staff council meeting.
- Any issue regarding above academic and support facilities are discussed and resolved by handing it over to concerned committee.
- Review of the resolution is taken in next meeting of staff council.
- The maximum utilization of above facilities is ensured with the supervision by the head of institution.
- The computers are monitored and maintained time to time. All computers and peripherals are checked by respective technical assistant for any problem. The software updates and ICT tool and internet related problems are resolved from the respective service providers.
- The library has an advisory committee of 5 members and the coordinator, and Secretary. Library staff takes the feedback from students to make library a resource of learning and suggestions from various stakeholders
- The college administration always supports to give students the best sports facilities. So, we purchased some sports game kits, like for cricket, volleyball, badminton, Chess etc. Sufficient water storage facility is available. All laboratories are provided with standard equipment. Their maintenance requires specialized services, for which suitable experts are contracted time to time.

File Description:

- Upload any additional information
- Paste link for additional information

Criterion 5- Student Support and Progression

Key Indicator- 5.1 Student Support

Metric No.					
5.1.1 QnM	<p><i>Number of students benefited by scholarships and free ships provided by the Government during the year</i></p> <p>5.1.1.1. Number of students benefited by scholarships and free ships provided by the Government during the year</p> <table border="1" style="margin-left: 20px;"> <tr> <td style="text-align: center;">Year</td> <td style="text-align: center;">2020-21</td> </tr> <tr> <td style="text-align: center;">Number</td> <td style="text-align: center;">1100</td> </tr> </table> <p>Data Requirement : (As per Data Template)</p> <ul style="list-style-type: none"> • Name of the Scheme • Number of students benefiting <p>File Description:</p> <ul style="list-style-type: none"> • Upload self attested letter with the list of students sanctioned scholarship • Upload any additional information • Number of students benefited by scholarships and freeships provided by the Government during the year (Data Template) 	Year	2020-21	Number	1100
Year	2020-21				
Number	1100				
5.1.2. QnM	<p><i>Number of students benefitted by scholarships, freeships etc. provided by the institution / non- government bodies, industries, individuals, philanthropists during the year</i></p> <p>5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government bodies, industries, individuals, philanthropists during the year</p> <table border="1" style="margin-left: 20px;"> <tr> <td style="text-align: center;">Year</td> <td style="text-align: center;">2020-21</td> </tr> <tr> <td style="text-align: center;">Number</td> <td style="text-align: center;">54</td> </tr> </table> <p>Data requirement for year: (As per Data Template)</p> <ul style="list-style-type: none"> • Name of the Scheme with contact information • Number of students benefiting <p>File Description:</p> <ul style="list-style-type: none"> • Upload any additional information • Number of students benefited by scholarships and freeships institution / non- government bodies, industries, individuals, philanthropists during the year (Date Template) 	Year	2020-21	Number	54
Year	2020-21				
Number	54				

<p>5.1.3. QnM</p>	<p><i>Capacity building and skills enhancement initiatives taken by the institution include the following</i></p> <ol style="list-style-type: none"> 1. <i>Soft skills</i> 2. <i>Language and communication skills</i> 3. <i>Life skills (Yoga, physical fitness, health and hygiene)</i> 4. <i>ICT/computing skills</i> <p>Options:</p> <ol style="list-style-type: none"> A. All of the above B. 3 of the above C. 2 of the above D. 1 of the above E. none of the above <p>Data Requirement: (As per Data Template)</p> <ul style="list-style-type: none"> • Name of the capability building and skills enhancement initiatives • Year of implementation • Number of students enrolled • Name of the agencies involved with contact details <p>File Description (Upload)</p> <ul style="list-style-type: none"> • Link to Institutional website • Any additional information • Details of capability building and skills enhancement initiatives (DataTemplate) 				
<p>5.1.4. QnM</p>	<p><i>Number of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the year</i></p> <p>5.1.4.1. Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</p> <table border="1" data-bbox="327 1205 635 1279"> <tr> <td>Year</td> <td>2020-21</td> </tr> <tr> <td>Number</td> <td>00</td> </tr> </table> <p>Data requirement for year:(As per Data Template)</p> <ul style="list-style-type: none"> • Name of the scheme • Number of students who have passed in the competitive exam • Number of students placed <p>File Description (Upload)</p> <ul style="list-style-type: none"> • Any additional information • Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template) 	Year	2020-21	Number	00
Year	2020-21				
Number	00				

<p>5.1.5.</p> <p>QnM</p>	<p><i>The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases</i></p> <ol style="list-style-type: none"> 1. Implementation of guidelines of statutory/regulatory bodies 2. Organization wide awareness and undertakings on policies with zero tolerance 3. Mechanisms for submission of online/offline students' grievances 4. Timely redressal of the grievances through appropriate committees <p>Options:</p> <ol style="list-style-type: none"> A. All of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above <p>Data Requirement: Upload the grievance redressal policy document with reference to prevention of sexual harassment committee and anti-ragging committee, constitution of various committees for addressing the issues, minutes of the meetings of the committees, number of cases received and redressed.</p> <p>File Description (Upload)</p> <ul style="list-style-type: none"> • Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee • Upload any additional information • Details of student grievances including sexual harassment and ragging cases <p>(Note: Data template is not applicable to this metric)</p>
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Key Indicator- 5.2 Student Progression

<p>Metric No.</p>					
<p>5.2.1</p> <p>QnM</p>	<p><i>Number of placement of outgoing students during the year</i></p> <p>5.2.1.1: Number of outgoing students placed during the year</p> <table border="1" style="margin-left: 20px;"> <tr> <td>Year</td> <td>2020-21</td> </tr> <tr> <td>Number</td> <td>11</td> </tr> </table> <p>Data requirement for year (As per Data Template)</p> <ul style="list-style-type: none"> • Name of the employer with contact details • Number of students placed <p>File Description (Upload)</p> <ul style="list-style-type: none"> • Self-attested list of students placed • Upload any additional information <p>Details of student placement during the year (Data Template)</p>	Year	2020-21	Number	11
Year	2020-21				
Number	11				

<p>5.2.2. QnM</p>	<p><i>Number of students progressing to higher education during the year</i> 5.2.2.1. Number of outgoing student progression to higher education</p> <table border="1" data-bbox="363 264 675 342"> <tr> <td>Year</td> <td>2020-21</td> </tr> <tr> <td>Number</td> <td>330</td> </tr> </table> <p>Data Requirement: (As per Data Template) Number of outgoing students progressing to higher education</p> <p>File Description (Upload)</p> <ul style="list-style-type: none"> • Upload supporting data for student/alumni • Any additional information • Details of student progression to higher education 	Year	2020-21	Number	330				
Year	2020-21								
Number	330								
<p>5.2.3. QnM</p>	<p><i>Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)</i></p> <p>5.2.3.1. Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year</p> <table border="1" data-bbox="344 882 655 960"> <tr> <td>Year</td> <td>2020-21</td> </tr> <tr> <td>Number</td> <td>01</td> </tr> </table> <p>5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) during the year</p> <table border="1" data-bbox="344 1077 655 1155"> <tr> <td>Year</td> <td>2020-21</td> </tr> <tr> <td>Number</td> <td>00</td> </tr> </table> <p>Data requirement for year: (As per Data Template) Number of students selected to</p> <ul style="list-style-type: none"> • JAM • CLAT • NET • SLET • GATE • GMAT • CAT • GRE • TOEFL • Civil Services • State government examinations <p>File Description (Upload)</p> <ul style="list-style-type: none"> • Upload supporting data for the same • Any additional information <p>Number of students qualifying in state/ national/ international level examinations during the year (DataTemplate)</p>	Year	2020-21	Number	01	Year	2020-21	Number	00
Year	2020-21								
Number	01								
Year	2020-21								
Number	00								

Key Indicator- 5.3 Student Participation and Activities

<p>Metric No.</p>	
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<p>5.3.1 QnM</p>	<p><i>Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year.</i></p> <p>5.3.1.1 : Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.</p> <table border="1" data-bbox="344 409 655 488"> <tr> <td>Year</td> <td>2020-21</td> </tr> <tr> <td>Number</td> <td>00</td> </tr> </table> <p>Data requirement for year: (As per Data Template)</p> <ul style="list-style-type: none"> • Name of the award/medal • University /State/National/International • Sports/Culture <p>File Description (Upload)</p> <ul style="list-style-type: none"> • e-copies of award letters and certificates • Any additional information • Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year)(Data Template) 	Year	2020-21	Number	00
Year	2020-21				
Number	00				
<p>5.3.2 QIM</p>	<p><i>Institution facilitates students’ representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)</i></p> <p>Describe the students’ representation and engagement in various administrative, co-curricular and extracurricular activities within a maximum of 200 words</p> <p>Since the government of Maharashtra and the affiliated university have proscribed the election for Student Council in the colleges. Still, the college has a policy for the dynamic involvement of the students in the various academic bodies including cultural and sports activities. One of the parts of this policy is constitution of ‘Students’ Board of Study’ at college level. We have separate ‘Students’ Board of Study’ functioning for every faculty. The selection of students is done on merit basis and integrity of student with other students. This empowers the students in gaining leadership qualities, rules, regulations and execution skills. The student members bring forward the views and suggestions of the entire class with respect to the faculty, subjects, syllabus and other things related to the class. The Students’ Board of Study helps students share ideas, interests, and concerns with lecturers and principal. They often also help raise funds for cultural activities, and educational tour. Various programs like paper presentations, workshops and seminars are organized by these Students’ Board of Study every year. The IQAC has one representative from students. The various committees like sport committee, Cultural Committee, Discipline & Anti-Ragging Committee have the representatives from the students.</p>				

	<p>File Description</p> <ul style="list-style-type: none"> • Paste link for additional information • Upload any additional information 				
<p>5.3.3. QnM</p>	<p><i>Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)</i></p> <p>5.3.3.1. Number of sports and cultural events/competitions in which students of the Institution participated during the year</p> <table border="1" data-bbox="344 712 655 790"> <tr> <td>Year</td> <td>2020-21</td> </tr> <tr> <td>Number</td> <td>00</td> </tr> </table> <p>Data requirement for year: (As per Data Template)</p> <ul style="list-style-type: none"> • List of events/competitions <p>File Description</p> <ul style="list-style-type: none"> • Report of the event • Upload any additional information • Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (DataTemplate)) 	Year	2020-21	Number	00
Year	2020-21				
Number	00				

Key Indicator- 5.4 Alumni Engagement

Metric No.	
5.4.1 QIM	<p><i>There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services.</i></p> <p>Describe contribution of alumni association to the institution within a maximum of 200 words</p> <p>We have no registered Alumni Association</p> <p>File Description:</p> <ul style="list-style-type: none"> • Paste link for additional information • Upload any additional information
5.4.2 QnM	<p><i>Alumni contribution during the year (INR in Lakhs)</i></p> <p>Options:</p> <p>A. ≥ 5Lakhs B. 4 Lakhs - 5Lakhs C. 3 Lakhs - 4Lakhs D. 1 Lakhs - 3Lakhs E. <1Lakhs</p> <p>Data requirement for year ():</p> <ul style="list-style-type: none"> • Alumni association / Name of the alumnus • Quantum of contribution • Audited Statement of account of the institution reflecting the receipts. <p>File Description</p> <ul style="list-style-type: none"> • Upload any additional information <p>(Note: Data template is not applicable to this metric)</p>

Criterion 6- Governance, Leadership and Management

Key Indicator- 6.1 Institutional Vision and Leadership

Metric No.	
6.1.1	<p><i>The governance of the institution is reflective of and in tune with the vision and mission of the institution</i></p>
QIM	<p>Vision– ‘Widening the horizons of knowledge’</p> <p>We as an educational institution aspire to carry forward the vision of our founders of providing affordable quality education to all the aspirant students, while expanding our academic horizons to bring the institution at par excellence with global leaders in the field of higher education. Many of our students belongs to rural area and have the potential to meet the need of today’s competitive world we want to sharpen their talent and wants to make them a global competitive citizen.</p> <p>• Mission – ‘To nurture the culture of quality education and strengthen the youth to be the part of nation building movement.’</p> <p>The quality of our academic programs is central to our educational mission. We set high standards for ourselves in all of our actions and activities; assess our performance and acknowledge both individual and group contributions to the fulfillment of our mission. We value idealism, innovation and creativity and regularly re-examine our programmes and practices so that every area of the college life will be continually improved and renewed. We try to develop a global vision in future teachers to face new challenges. Our mission is to prepare excellent human resource for the development of the country.</p>

6.1.2	<p><i>The effective leadership is visible in various institutional practices such as decentralization and participative management.</i></p>
QIM	<p>Executive members and teaching staff are active members in LMC, IQAC, Staff Council Purchasing Committee and many other 41 committees. Everyone has a distinctive role and dedicated participation in these activities. This has resulted in proper planning and effective implementation of the policies.</p> <p>For instance, the college has its 41 different committees try to decentralize the academic, curricular and co-curricular activities and administrative activities. To inculcate participative management in these committees’ participation of teaching staff, non-teaching staff and students is ensured. The institute has prepared a five years perspective development plan. It includes the academic improvement, facility improvement, infrastructure, research activities and assessment of faculties. The decision-making process consists of all committees right from management to IQAC. The quality enhancement plans and the financial policies are decided through the decentralized mechanism of the institute and this way effective governance is achieved.</p>

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Key Indicator- 6.2 Strategy Development and Deployment

Metric No.	
6.2.1	<i>The institutional Strategic/ perspective plan is effectively deployed</i>
QIM	<p>Describe one activity successfully implemented based on the strategic plan within a maximum of 200 words</p> <p>Due to the widespread of covid-19 the institution was not able to execute offline activities. Therefore our management planned to resort to organize online activities. One of the strategically planned and executed activities was organizing online webinars of particular department. In the academic session 20220-21 we have organized more than 7 webinars. For the proper execution of this activity we formed Technical Assistance Committee. This committee helped each department to handle the technical issues and smooth functioning of the webinar. The various departments of the college organized following webinars.</p> <ul style="list-style-type: none"> • One Day National Webinar on ‘<i>Bhartiya Sant Sahitya Ki Prasangikta</i>’. • One Day State Level Webinar on ‘Role of ICT in New Education Policy’ • One Day State Level Webinar on ‘Scope, Objectives and Benefits of Mushroom Cultivation: A new Business Opportunity’ • One Day National Level Webinar on ‘Universe, Blackhole ,Wormhole – A Birds Eye View’ • One Day National Level Webinar on ‘Motivation In English Language Teaching : Techniques and Strategies ’ • One Day National Level Webinar on ‘Gender Inequality, Sensitivity and Malnutrition’ • One Day National Level Webinar on ‘Recent Trends in Material Science and Applications’

File Description

- Strategic Plan and deployment documents on the website
- Paste link for additional information
- Upload any additional information

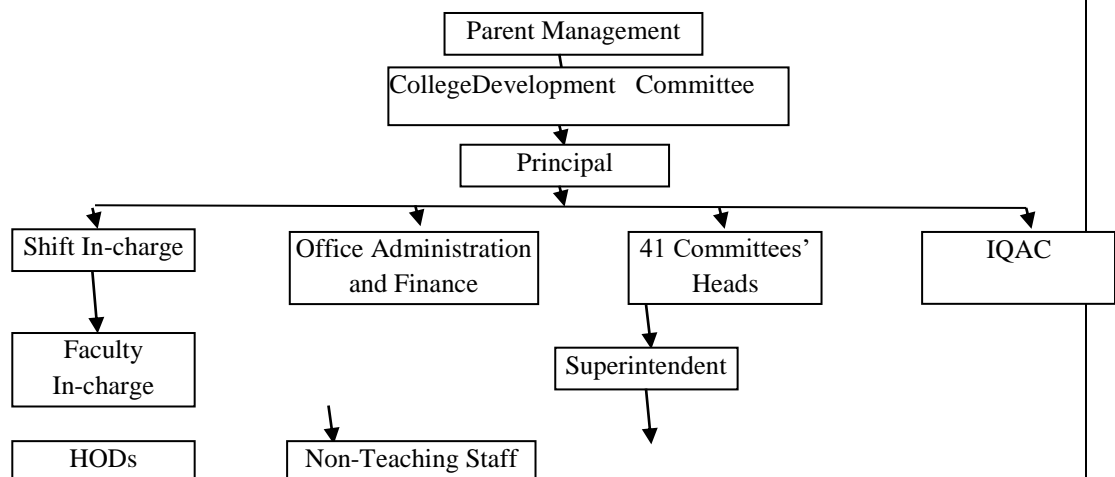
6.2.2
QIM

The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Describe the Organogram of the Institution within a maximum 200 words

In the organizational structure parent management body is on the top position. The internal organizational structure is a Local Management Committee which develops, designs, implements and monitors the action plans for the improvement of the institution. The recommendations of LMC are implemented by the Principal through different governance practices such as shift in-charge, office administration and finance, 41 committees and IQAC coordinator. The shift in-charge monitors the working of his shift in coordination with faculty in-charge and HODs. The office superintendent being the head of administrative wings accepts the suggestions from the Principal regarding administrative and financial matters with the help of non-teaching staff. Heads of 41 committees work under the guidance of Principal that decentralizes the activities for the effective working of the institution. The IQAC coordinator in coordination with Principal accepts the recommendations of LMC and incorporates them in perspective plan. Feedback and individual performance is assessed in LMC meeting by the Principal. The LMC, after discussion gives certain suggestions to review the working of the individuals and also review the activities of the institution. All together an action plan is prepared for effective management.

Organogram of Arts, Commerce & Science College, Arvi



	<p>File Description</p> <ul style="list-style-type: none">• Paste link for additional information• Link to Organogram of the Institution webpage• Upload any additional information
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6.2.3.	<p><i>Implementation of e-governance in areas of operation</i></p> <ol style="list-style-type: none"> 1. Administration 2. Finance and Accounts 3. Student Admission and Support 4. Examination <p>Options:</p> <ol style="list-style-type: none"> A. All of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above <p>Data Requirements: (As per Data Template)</p> <ul style="list-style-type: none"> • Areas of e-governance <ul style="list-style-type: none"> Administration Finance and Accounts Student Admission and Support Examination • Name of the Vendor with contact details • Year of implementation <p>File Description (Upload)</p> <ul style="list-style-type: none"> • ERP (Enterprise Resource Planning) Document • Screen shots of user interfaces • Any additional information • Details of implementation of e-governance in areas of operation, Administration etc(Data Template)
QnM	

Key Indicator- 6.3 Faculty Empowerment Strategies

Metric No.	
6.3.1	<p><i>The institution has effective welfare measures for teaching and non-teaching staff</i></p> <ul style="list-style-type: none"> • Employee can avail different types of loans from “Krishak Education Society’s Employees Credit Co-Op. Society Ltd. Arvi”. <ul style="list-style-type: none"> ○ Member employees can avail maximum loan of Rs. 7,50,000/- at the interest rate of 12% with long payment term. ○ Loan facility up to Rs. 70,000 for household utensils. ○ Short term Regular Loan facility up to 1,50,000/- is also available. ○ Emergency Loan of Rs. 20,000/- is available for urgent needs. ○ Festival Advance through credit co-operative. society of Rs. 10,000/- ○ Immediate help of Rs. 5000/- is given to the families of deceased employees. · Apart from this the employee gets the benefits of GLIC, Medical
QIM	

	<p>Reimbursement, Festival Advance (for non-teaching staff) and Medical Leave Facility from college.</p> <ul style="list-style-type: none"> · FIP, Lean Facility, duty leave facilities are provided. <p>90 % of the staff have availed the benefits of above facilities</p> <p>File Description</p> <ul style="list-style-type: none"> • Paste link for additional information • Upload any additional information 				
<p>6.3.2 QnM</p>	<p><i>Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year</i></p> <p>6.3.2.1. Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year</p> <table border="1" data-bbox="418 785 722 861"> <tr> <td>Year</td> <td>2020-21</td> </tr> <tr> <td>Number</td> <td>00</td> </tr> </table> <p>Data requirement for year: (As per Data Template)</p> <ul style="list-style-type: none"> • Name of the teacher • Name of conference/ workshop attended for which financial support provided • Name of the professional body for which membership fee is provided <p>File Description:</p> <ul style="list-style-type: none"> • Upload any additional information • Details of teachers provided with financial support to attend conference, workshops etc during the year (DataTemplate) 	Year	2020-21	Number	00
Year	2020-21				
Number	00				
<p>6.3.3 QnM</p>	<p><i>Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year</i></p> <p>6.3.3.1. Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year</p> <table border="1" data-bbox="418 1415 722 1491"> <tr> <td>Year</td> <td>2020-21</td> </tr> <tr> <td>Number</td> <td>00</td> </tr> </table> <p>Data requirement for year: (As per Data Template)</p> <ul style="list-style-type: none"> • Title of the professional development Programme organized for teaching staff • Title of the administrative raining Programme organized for non- teaching staff • Dates (From-to) <p>File Description (Upload):</p> <ul style="list-style-type: none"> • Reports of the Human Resource Development Centres (UGCASC or other relevant centres). • Reports of Academic Staff College or similar centers • Upload any additional information • Details of professional development / administrative training Programmes 	Year	2020-21	Number	00
Year	2020-21				
Number	00				

	<p>organized by the University for teaching and non teaching staff (DataTemplate)</p>				
<p>6.3.4 QnM</p>	<p><i>Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)</i></p> <p>6.3.4.1. Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year</p> <table border="1" data-bbox="435 825 743 898"> <tr> <td>Year</td> <td>2020-21</td> </tr> <tr> <td>Number</td> <td>13</td> </tr> </table> <p>Data requirement for year: (As per Data Template)</p> <ul style="list-style-type: none"> • Number of teachers 08 • Title of the Programme <p>6.3.4.2. Duration (From–to)</p> <p>File Description</p> <ul style="list-style-type: none"> • IQAC report summary • Reports of the Human Resource Development Centres (UGCASC or other relevant centers). • Upload any additional information • Details of teachers attending professional development programmes during the year (DataTemplate) 	Year	2020-21	Number	13
Year	2020-21				
Number	13				
<p>6.3.5 QIM</p>	<p><i>Institutions Performance Appraisal System for teaching and non- teaching staff</i></p> <ul style="list-style-type: none"> • As per the guidance of UGC and Rashtasant Tukdoji Maharaj Nagpur University, the API and PBAS of teachers are collected annually. • IQAC evaluate it and after necessary suggestions forward the appraisal forms to the Principal. • Principal considers the API forms for confirmation and promotion by the due permission of LMC. • According to eligibility of teachers recommendations for promotions are forwarded to the Joint Director of Higher Education, Nagpur Division for further action. • Students’ feedback on teachers and Self-Appraisal by the Teachers are also taken into consideration by the authority. • The performance of the non-teaching staff is evaluated by the Office Superintendent, respective Head of Departments and finally by the 				

	<p>Principal. Further it is communicated to the Parent Management and LMC.</p> <p>Management and the Principal discuss the strengths and weaknesses of all the employees. The Local Management Committee conveys the appropriate suggestions to the Principal in annual meeting, which is further communicated by Principal to the faculty and non-teaching staff individually. Improvement in the performance is monitored by the Principal.</p> <p>Notices are issued to employees having poor performance. Also opportunities are given to enhance their performance. Action is taken accordingly on those faculties showing poor performance for consecutive three years.</p> <p>File Description</p> <ul style="list-style-type: none"> • Paste link for additional information • Upload any additional information
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Key Indicator- 6.4 Financial Management and Resource Mobilization

Metric No.	
<p>6.4.1</p> <p>QIM</p>	<p><i>Institution conducts internal and external financial audits regularly</i></p> <p>In every financial year the Internal Audit is carried out by Chartered Account firm B.J. Bajaj & Company, Nagpur hired by the parent management and is approved. External Audit is carried out by the State and Central Government agencies (viz. J.D. office Nagpur & A.G. office Nagpur). There are no major audit objections since the establishment of college. The needful compliance on objection is promptly done by the institution.</p> <p>File Description</p> <ul style="list-style-type: none"> • Paste link for additional information • Upload any additional information

<p>6.4.2 QnM</p>	<p><i>Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)</i> 6.4.2.1: Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)</p> <table border="1" data-bbox="397 338 756 453"> <tr> <td>Year</td> <td>2020-21</td> </tr> <tr> <td>INR in Lakhs</td> <td>00</td> </tr> </table> <p>Data requirement for year (As per Data Template)</p> <ul style="list-style-type: none"> Name of the non-government bodies, individuals, Philanthropers Funds / Grants received <p>File Description</p> <ul style="list-style-type: none"> Annual statements of accounts Any additional information Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) 	Year	2020-21	INR in Lakhs	00
Year	2020-21				
INR in Lakhs	00				
<p>6.4.3 QIM</p>	<p><i>Institutional strategies for mobilization of funds and the optimal utilization of resources</i> IQAC coordination with the CDC monitors the mobilization of funds and makes sure that the funds are spent for the purpose for which they have been allocated. The Purchase Committee takes care that purchases are done properly and in accordance with the rules. The College Development Committee takes a review of the mobilization of funds and the utilization of these sources periodically in their meetings. Regular internal audits from the Chartered Accountant and external audits from the government make sure that the mobilization of the resources is being done properly . The time-table committee looks after the proper utilization of classrooms and laboratories. The Library Advisory Committee takes care that the resources in library are utilized optimally. Our Botanical garden is maintained by department of Botany. Campus cleanness and its utilization is monitored by the Campus Cleanliness and Beautification Committee. To ensure the optimum utilization of resources, the Principal issues directions</p> <p>File Description</p> <ul style="list-style-type: none"> Paste link for additional information Upload any additional information 				

Key Indicator- 6.5 Internal Quality Assurance System

<p>Metric No.</p>	
<p>6.5.1 QIM</p>	<p><i>Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes</i> Describe two practices institutionalized as a result of IQAC initiatives within a maximum of 200 words</p>

The IQAC has immensely contributed in the implementation of quality assurance strategies and processes at all levels. Since its establishment in 2005 IQAC has been performing the following tasks on a regular basis:

1. Improvement in quality of teaching and research by regular inputs to all concerned based on feedback from students. 2. Providing inputs for best practices in administration for efficient resource utilization and better services to students and staff. 3. Providing inputs for continue evaluation process and analysis of results for improvement in areas found weak.

The IQAC regularly meets every three months. It prepares AQAR of every year, evaluates performance based credit system for career advancement scheme (CAS), takes feedback from stakeholders, prepares action taken report.

The two practices institutionalized as a result of IQAC initiatives are as follows:

1. One of the strategically planned and executed activities was organizing online webinars of particular department. In the academic session 20220-21 we have organized more than 7 webinars.

2. Under the Extension Activities in the time of lockdown, Our NSS and other departments helped people to maintain their mental health, participated in survey, and distributed the masks. We also gave financial assistance to NGOs to help corona affected people.

File Description

- Paste link for additional information
- Upload any additional information

<p>6.5.2</p> <p>QIM</p>	<p><i>The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities</i></p> <p>(For first cycle - Incremental improvements made for the preceding year with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding year with regard to quality and post accreditation quality initiatives) Describe any two examples of institutional reviews and implementation of teaching learning reforms facilitated by the IQAC within a maximum of 200 word seach</p> <p>The university provides the syllabus with evaluation schemes and course objectives for every course. Faculty follows the evaluation scheme mentioned in the syllabus for each course. Course Objectives and Course outcomes of the subjects in accordance with the university prescribed syllabus are decided by the respective subject teacher in consultation with the IQAC. Depending on the evaluation scheme, two class tests for 50% syllabus are conducted per semester taking in to consideration the COs defined for each course to evaluate the students. The result analysis of the internal assessment is done and proper measures are incorporated to improve the performance by arranging remedial classes for the weaker students and giving additional assignments/tasks to the brighter students. Performance of the students in laboratory experiments are timely assessed and graded according to the performance indicators. Remedial classes are conducted for slow learners. Besides the use of conventional method, various other teaching methods like Quiz, Group Discussion, Demonstrations, Debates, PPT Presentations, Projects, Short Films, Industrial Visits, Open book tests, Assignments, Videos are used for effective curriculum implementation. Guest lectures are regularly arranged to bridge the gap in the prescribed curriculum. Academic review and feedback is taken regularly. Certificate courses and industrial visits are arranged to enrich the curriculum.</p> <p>File Description</p> <ul style="list-style-type: none"> • Paste link for additional information • Upload any additional information
<p>6.5.3</p> <p>QnM</p>	<p>Quality assurance initiatives of the institution include:</p> <ol style="list-style-type: none"> 1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements 2. <i>Collaborative quality initiatives with other institution(s)</i>

	<p>3. Participation in NIRF</p> <p>4. <i>any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</i></p> <p>Options:</p> <p>A. All of the above</p> <p>B. Any 3 of the above</p> <p>C. Any 2 of the above</p> <p>D. Any 1 of the above</p> <p>E. None of the above</p> <p>Data requirement for year: (As per Data Template)</p> <p>Quality initiatives</p> <ul style="list-style-type: none"> • AQARs prepared/submitted • Collaborative quality initiatives with other institution(s) • Participation in NIRF • Any other quality audit recognized by state, national or international agencies (ISO Certification, NBA) <p>File Description</p> <ul style="list-style-type: none"> • Paste web link of Annual reports of Institution • Upload e-copies of the accreditations and certifications • Upload any additional information • Upload details of Quality assurance initiatives of the institution(Data Template)
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Criterion 7 – Institutional Values and Best Practices

Key Indicator - 7.1 Institutional Values and Social Responsibilities

Metric No.	Gender Equity
<p>7.1.1</p> <p>QIM</p>	<p><i>Measures initiated by the Institution for the promotion of gender equity during the year.</i></p> <p>Describe gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 200 words</p> <p>1. Observation of World’s Women Day</p> <p>On the occasion of “International Women’s Day” the online guest lecture on “Women Empowerment” was conducted on 8th March 2021 by Women cell in collaboration with NSS department of the college.</p> <p>The event took place in graceful presence of Hon. Speaker Dr. Ashwini P. Meshram, Assist. Professor, Home science, LAD college, Nagpur. The speaker emphasized the importance of Women’s Empowerment in Indian society. The</p>

speaker explained that there is a need to raise status of women through education, awareness, literacy and training. This will surely improve women's social, economic and political status which will indirectly help in the progress of Nation.

Dr. Manjusha S. Bhoyar briefly explained the purpose, aims and objectives of the Women Cell committee formation in the college. Dr. Pande guided the girl students to be strong and fight for the Women rights.

The guest lecture addressed the difficulties facing in the society for the Women Empowerment such as gender inequality, religion and some cultural perceptions are responsible for hindering the women from their development and performance in life, making them weaker in all aspects of life. To empower the Women, there is need to provide them opportunities and rights in every sector of society.

2, Organization of one day National level Webinar on “Gender inequality, sensitivity and malnutrition”

The National level webinar on “Gender inequality, sensitivity and malnutrition” was organized by department of Home economics and Zoology in collaboration with Women's cell on 21st February 2021. The webinar was attended by 500 delegates throughout the country. Key note speaker Dr. Shital Bannergi addressed that patriarchal system in India for centuries is responsible to women marked as inferior to man. She further emphasized that women and girls are likely to suffer from malnutrition due to combination of biological, social and cultural reasons. The chief guest of the event Adv. Sau Shobhatai Kale (Treasurer, Krishak Education Society, Arvi) said that there is a need to empower women status in society and should destroy prejudices done on girl child.

The Webinar was conducted in two technical sessions. The first technical session was attributed to “Gender inequality and sensitivity” chaired by Dr. Suresh B. Zade (Head, Dept. of Zoology, R.T.M.N.U. Nagpur) and the Speaker was Disha Pinky Shikh (L.G.B.T. community worker, Mumbai). The speaker delivered speech on the social discrimination on gender and religion on women. She strongly opposed the section of society who are dominating and doing injustice to transgender community. Being a transgender, she shared her experiences and difficulties faced by her in her life. The Hon. Chairperson appreciated the event organizers of the college for organizing webinar on such a burning and important issue in the society. The second technical session was attributed to “Malnutrition” chaired by Dr. Anjali M. Deshmukh (Ex. Head, Dept of Home Economics, ACSC, Arvi). The Hon. Speaker of this session Dr. Sunita Chandorkar (Assist. Prof.& Head, Food and Nutrition, Baroda, Gujrat) inspired the delegates to take a healthy diet. She also focused on under-nutrition which is physical outcome of insufficient dietary intake and infectious diseases.

	<p>The webinar was concluded by Valedictory function.</p> <p>Provide Web link to:</p> <ul style="list-style-type: none"> • Annual gender sensitization action plan • Specific facilities provided for women in terms of: <ul style="list-style-type: none"> a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information
	<p>Environmental Consciousness and Sustainability</p>
<p>7.1.2</p> <p>QnM</p>	<p><i>The Institution has facilities for alternate sources of energy and energy conservation measures</i></p> <ol style="list-style-type: none"> 1. Solar energy 2. Biogas plant 3. Wheeling to the Grid 4. Sensor-based energy conservation 5. Use of LED bulbs/ power efficient equipment <p>Options:</p> <ol style="list-style-type: none"> A. 4 or All of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above <p>Upload:</p> <ul style="list-style-type: none"> • Geo tagged Photographs • Any other relevant information <p>(Note: Data template is not applicable to this metric)</p>

<p>7.1.3</p> <p>Q_nM</p>	<p><i>Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words)</i></p> <ul style="list-style-type: none"> • Solid waste management • Liquid waste management • Biomedical waste management • E-waste management • Waste recycling system • Hazardous chemicals and radioactive waste management <p>Provide web link to</p> <ul style="list-style-type: none"> • Relevant documents like agreements/MoUs with Government and other approved agencies • Geo tagged photographs of the facilities • Any other relevant information
<p>7.1.4</p> <p>Q_nM</p>	<p><i>Water conservation facilities available in the Institution:</i></p> <ol style="list-style-type: none"> 1. Rain water harvesting 2. Bore well /Open well recharge 3. Construction of tanks and bunds 4. Waste water recycling 5. Maintenance of water bodies and distribution system in the campus <p>Options:</p> <p>A. Any 4 or all of the above</p> <p>B. Any 3 of the above</p> <p>C. Any 2 of the above</p> <p>D. Any 1 of the above</p> <p>E. None of the above</p> <p>Upload :</p> <ul style="list-style-type: none"> • Geotagged photographs / videos of the facilities • Any other relevant information <p>(Note: Data template is not applicable to this metric)</p>
<p>7.1.5</p> <p>Q_nM</p>	<p><i>Green campus initiatives include</i></p> <p>7.1.5.1. The institutional initiatives for greening the campus are as follows:</p> <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants <p>Options:</p> <p>A. Any 4 or All of the above</p> <p>B. Any 3 of the above</p> <p>C. Any 2 of the above</p> <p>D. Any 1 of the above</p> <p>E. None of the above</p> <p>Upload</p> <ul style="list-style-type: none"> • Geo tagged photos / videos of the facilities • Any other relevant documents

	(Note: Data template is not applicable to this metric)
<p>7.1.6</p> <p>QnM</p>	<p><i>Quality audits on environment and energy are regularly undertaken by the institution</i></p> <p>7.1.6.1.The institutional environment and energy initiatives are confirmed through the following</p> <ol style="list-style-type: none"> 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities <p>Options:</p> <ol style="list-style-type: none"> A. Any 4 or all of the above B. Any 3 of the above C. Any 2 of the above D. Any 1of the above E. None of the above <p>Upload:</p> <ul style="list-style-type: none"> • Reports on environment and energy audits submitted by the auditing agency • Certification by the auditing agency • Certificates of the awards received • Any other relevant information <p>(Note: Data template is not applicable to this metric)</p>

<p>7.1.7 Q_nM</p>	<p><i>The Institution has Divyangjan-friendly, barrier free environment</i></p> <ol style="list-style-type: none"> 1. Built environment with ramps/lifts for easy access to classrooms. 2. <i>Divyangjan</i> -friendly washrooms 3. Signage including tactile path, lights, display boards and signposts 4. Assistive technology and facilities for persons with <i>Divyangjan</i> accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading <p>Options:</p> <ol style="list-style-type: none"> A. Any 4 or all of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above <p>Upload:</p> <ul style="list-style-type: none"> • Geo tagged photographs / videos of the facilities • Policy documents and information brochures on the support to be provided • Details of the Software procured for providing the assistance • Any other relevant information <p>(Note: Data template is not applicable to this metric)</p>
	<p>Inclusion and Situatedness</p>
<p>7.1.8 QIM</p>	<p><i>Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).</i></p> <p>Different sports and cultural activities organized inside the college promote harmony towards each other. National days like Woman’s day, Yoga day, Teacher’s day, Hindi Diwas, Environmental day etc also promote the tolerance and harmony and subsequent awareness. Commemorative days like Gandhi jayanti, Shivaji Jayati, Dr. Babasaheb Ambedkar Jayati, are celebrated in the college which promotes harmony and subsequent awareness. College has code of ethics for students and separate code of ethics for teachers and other employees who have to be followed each of them irrespective of their cultural, regional, linguistic, communal socioeconomic and other diversities. There is a merit-based selection of students from all communities with different socioeconomic backgrounds; free ship is given to eligible students in need through “Dattak-Palak Scheme. In Pandemic situation of Covid-19, the college team along with NSS students has distributed the self-made masks and foods to the needy people also the college faculty donated some fund in Chief-Minister covid relief fund. Cultural programmes are well organized that lays much emphasis on social harmony and awareness of the rich heritage of our country also inculcates collaborative work environment and leadership skills. Students are also encouraged to join the different social outreach units of the college to actively work with people from diverse socio-cultural backgrounds with an aim of improving society and make a better tomorrow. The college celebrates</p>

	<p>republic day and Independence Day every year.</p> <p>Provide Web link to:</p> <ul style="list-style-type: none"> • Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) • Any other relevant information.
	<p>Human Values and Professional Ethics</p>
<p>7.1.9</p> <p>QIM</p>	<p><i>Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens</i></p> <p>Describe the various activities in the Institution for inculcating values for being responsible citizens as reflected in the Constitution of India within 200 words.</p> <p>The college has undertaken various efforts to sensitize the students and employees of the institution of their constitutional obligation. The principal address is given to make them aware of the core values and ethos of the institution. The address highlights the need of maintaining harmony amongst all diversities, in developing scientific temper, humanism and spirit of enquiry.</p> <p>Institute also celebrated the constitution day on 26th November 2020. This programme was a collaborative initiative of NSS and Junior college of the institute. In this event all staff members along with students read the preamble of constitution.</p> <p>Our college NSS department has organized “Minority Right Day” on 18th December 2020. “The Women’s Day” was celebrated on 8th March 2021 by Women cell. On the occasion of “The Women’s Day” an online webinar on “Women empowerment” was organized. Invited speaker, Dr. Ashwini Meshram, Asstt. Professor, LAD & R.P College, Nagpur, had guided the attendees of the Webinar on the topic. The National level webinar on “Gender inequality, sensitivity and malnutrition” was organized by department of Home economics and Zoology in collaboration with Women’s cell on 21st February 2021. The webinar was attended by 500 delegates throughout the country.</p> <p>Provide we blink to :</p> <ul style="list-style-type: none"> • Details of activities that inculcate values; necessary to render students in to responsible citizens • Any other relevant information

<p>7.1.10 Q_nM</p>	<p><i>The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.</i></p> <ol style="list-style-type: none"> 1. The Code of Conduct is displayed on the website 2. There is a committee to monitor adherence to the Code of Conduct 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized <p>Options:</p> <ol style="list-style-type: none"> A. All of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above <p>Upload:</p> <ul style="list-style-type: none"> • Code of ethics policy document • Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims. • Any other relevant information <p>(Note: Data template is not applicable to this metric)</p>
<p>7.1.11 QIM</p>	<p><i>Institution celebrates / organizes national and international commemorative days, events and festivals</i></p> <p>Describe the efforts of the Institution in celebrating /organizing national and international commemorative days, events and festivals during the year within 200 words</p> <p>The different days had been celebrated through offline/ online mode even though in the crucial time covid-19 pandemic.</p> <p>Birth anniversary of Dr. APJ Kalam, was celebrated on 15/10/2020 by organizing a “Book review competition”. Birds week was celebrated from 5th to 12 November 2020 on the occasion of Birth anniversary of Dr. Salim Ali “Mahatma Fule Smruti” online essay competition was organized by Marathi department. On the occasion of “National Science Day” on 28th February 2021, an “Online National level quiz competition-21” was conducted by the department of chemistry. “The Women’s Day” was celebrated by Women cell. On this occasion, an online webinar on “Women empowerment” was organized. Dr. Babasaheb Ambedkar Jayanti was celebrated on 14th April 2021. “Mahatma Gandhi and Lalbahddur Shastri Jayanti” was celebrated in the college on 2 October 2020. “Constitution day” was celebrated on 26th November in college. “Minority Right Day” was organized in the college on 18th December 2020. “Swami Vivekanand Jayanti” or “Youth Day” and “Rajmata Jijau Jayanti” was organized on 12th January 2021 by NNS department in our college. “Chhatrapati Shivaji Maharaj Jayanti” was celebrated on 19/02/2021 .The college also</p>

	<p>celebrated republic day and Independence.</p> <p>Provide we blink to :</p> <ul style="list-style-type: none"> • Annual report of the celebrations and commemorative events for the last (During the year) • Geo tagged photographs of some of the events • Any other relevant information
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Key Indicator - 7.2 Best Practices

Metric No.	
<p>7.2.1</p> <p>Q₁M</p>	<p>Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.</p> <p>Best practice- I</p> <p>1. Title of the practice</p> <p>Pupil Guardian Scheme (Dattak Palak Yojana)</p> <p>2. Objectives of the Practice</p> <ul style="list-style-type: none"> ➤ To identify economically weaker students and to encourage them for higher education. ➤ To encourage the NGO's and social organizations to participate in this scheme. <p>3. The Context</p> <p>The College is located in the vicinity of villages. Most of the students are the wards of farmers and labours. They suffer financial crisis. Hence, the principal and the teaching staff of our college discussed the issue of poor students in staff council meeting in the year 2008 and decided to adopt financially weak students in the ratio 1teacher:1 needy student.</p> <p>The Practice</p> <p>The applications were invited from the students expecting assistance in education. After scrutinizing the applications by the committee, students were</p>

shortlisted for personal visit.

Evidence of success

The following table indicates number of beneficiaries and outcome of the scheme.

Sr. No.	Session	No. of Beneficiaries	Fund Disbursed (in Rs.)	Outcome (Pass)	Outcome (Fail)
1	2020-21	54	43147/-	54	00

Problems Encountered and Resources Required :

Every student can not avail this scheme. Some NGOs should come forward to participate in this scheme.

Best Practice- 2

1. Title of the Practice

Organizing E-webinar series

2. Objectives of the Practice

1. Providing good opportunities for sharing and discussing new insights and researches with the students and academicians. .
2. Establishing and maintaining connectivity among academicians and researchers which was lost in the lethal time of covid-19.

3. The Context

Due to lockdown imposed by covid-19, it had become almost impossible to remain linked with researchers and academicians.

4. The Practice

The following departments organized webinars :

Hindi, English, Mathematics, Botany, Home Economics, Physics and Computer Science.

5. Evidence of Success

Near about one thousand participants attended this webinar series.

6. Problems Encountered and Resources Required

Not being able to see the audience, the presenter could not gauge interest, reactions or mood and adjust the presentation accordingly. To overcome these issues the webinar organizers need to do thorough research before choosing a reliable webinar platform,

	<p>7. Notes (Optional) The entire web series dealt with such topics which definitely addressed the current need of our society. This series helped students to shape their mindset and researchers to reshape their study.</p> <p>Provide web link to:</p> <ul style="list-style-type: none"> • Best practices in the Institutional web site • Any other relevant information
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Note:

**Format for Presentation of Best Practices
(Institution should submit the Best Practices in this format only)**

1. Title of the Practice

This title should capture the keywords that describe the practice.

2. Objectives of the Practice

What are the objectives / intended outcomes of this “best practice” and what are the underlying principles or concepts of this practice? (in about 20 words)

3. The Context

What were the contextual features or challenging issues that needed to be addressed in designing and implementing this practice? (in about 30 words)

4. The Practice

Describe the best practice and its uniqueness in the context of India higher education. What were the constraints / limitations, if any, faced? (in about 50 words)

5. Evidence of Success

Provide evidence of success such as performance against targets and benchmarks, review/results. What do these results indicate? Describe in about 40 words.

6. Problems Encountered and Resources Required

Please identify the problems encountered and resources required to implement the practice (in about 30 words).

7. Notes (Optional)

Please add any other information that may be relevant for adopting/ implementing the Best Practice in other institutions (in about 30 words).

Any other information regarding Institutional Values and Best Practices which the institution would like to include.

Key Indicator - 7.3 Institutional Distinctiveness

Metric No.	
7.3.1 QIM	<i>Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words</i> Provide web link to: <ul style="list-style-type: none">• Appropriate web in the Institutional website• Any other relevant information

Future Plans of action for next academic year (200 words)

1. To organize e-conference series
2. To Undertake field projects
3. To undertake minor/ major research projects
4. To organize extension activities
5. To arrange green and environmental audit
6. To arrange internal and external Academic and Administrative Audit
7. To organize e-workshop for non- teaching staff
8. To complete the construction of botanical garden
9. To undertake the construction of compound wall
10. To take initiative to form CoTI (Cluster of Thirteen Institutes)
11. To organize online workshop on “Necessity of Collaborative Research for Patents”
12. To encourage the faculty to publish papers in UGC care list journals.
13. To organize faculty development program

Name _____

Name _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

_____ *** _____

Abbreviations:

CAS	-	Career Advancement Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
